

Town of Estancia
Regular Meeting of the Board of Trustees
Monday, June 2, 2025, at 6:15 PM
Estancia Town Hall, 513 Williams St, Estancia, NM 87016

Minutes

Topic: Town of Estancia Board of Trustees Regular Meeting
Time: Jun 2, 2025, 06:15 PM Mountain Time (US and Canada)
Join Zoom Meeting
<https://us06web.zoom.us/j/87444123845?pwd=OELcrUpHdtC5gagKDhF5Dc9b55zNjG.1>
Meeting ID: 874 4412 3845
Passcode: 073783

Invocation and Pledge of Allegiance

The Meeting was called to order at 6:15pm and Roll Call was taken:

Trustee Lovato- Absent
Trustee May-Present
Trustee Sanchez- Present
Trustee Hall- Present
Mayor Dial- Present

At this time, Ms. Michelle Jones was sworn in as Town of Estancia Clerk/Treasurer.

1.0 Approval of June 2, 2025, Regular Meeting Agenda- Action Item

ACTION TAKEN: Trustee May made a motion to approve the June 2, 2025 Regular Meeting Agenda as written. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

2.0 Approval of April 30, 2025 Emergency Meeting Minutes – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the April 30, 2025 Emergency Meeting Minutes as written. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

3.0 Approval of the May 19, 2025, Regular Meeting Minutes – Action Item

ACTION TAKEN: Trustee Hall a motion to approve the May 19, 2025 Regular Meeting Minutes as written. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

4.0 Discussion/Approval of the June 2, 2025, Bill List – Action Item

ACTION TAKEN: Trustee May made a motion to approve the June 2, 2025 Bill List. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**

Public Comment – Town of Edgewood Community Liaison Linda Burke praised Michelle Jones' professionalism and dedication during her time in Edgewood, and wished her well in her position in Estancia.

5.0 Department Updates:

Police- Chief Tom Carter provided updates on the police department, including new initiatives and challenges. The council discussed the possibility of increasing police coverage, but Chief Tom explained that 24-hour coverage would require significant budget increases and additional staff. The council agreed to further discuss this issue during budget meetings in late June or early July.

Code Enforcement- Code Enforcement Officer William Teaney discussed animal control activities and noted changes in public behavior regarding alley usage. Trustee Sanchez addressed concerns about porch construction permits and emphasized the need for consistent enforcement.

Fire/EMS - Fire Chief Chris Wolonsky reported 42 calls for service and plans to implement 48-hour shift coverage starting July 1st, with paramedic staffing on weekends. Two volunteer applicants will be reviewed, with formal approval pending at the next board meeting, and the department's building project is in its final stages with plans to install fire suppression systems.

Library- Head Librarian Angela Creamer provided an update on various library activities and initiatives. She reported on the summer reading program, which has 53 children signed up, and mentioned upcoming events and collaborations with local organizations. Ms. Creamer also discussed the library's book club, stem activities, and a new mural project. She reviewed the library's financial situation, including the use of state aid and economic development grant funds. Ms. Creamer also mentioned the library's participation in the rural library grant program and the need to update the adult fiction collection.

Maintenance- Publics Works Manager Edwin Bencomo discussed water system issues, reporting that while tanks are filling up, well production is down significantly, with Well 9 producing 99 gallons per minute compared to 126 gallons per minute previously. They are working towards compliance with environmental regulations by July 31st, with Rural Water providing administrative support for 8 requirements, including three time-consuming physical inspections of manholes for copper/lead piping. The team is awaiting approval to reintroduce Well 4 into the system once test results are received on Thursday, and is considering deepening Well 9 while maintaining current production from Well 8, which remains their main producer.

Administration- Clerk/Treasurer Jones provided an update on various financial and administrative tasks. She discussed the need to complete bank reconciliations, prepare for budget workshops, and submit required reports for ARPA funds and water projects. Michelle emphasized that obtaining a \$5 million loan for a well project requires meeting several state requirements, including submitting consumer confidence reports and water meter data. She also mentioned that the FY24 audit was completed and that a public meeting with the auditor will be scheduled once the state posts the results.

No Old Business

New Business

6.0 Presentation of Managed Services Quote from Hardwired Technology Solutions-

Discussion/Possible Action Mr. Kasey Kadera presented a quote for IT services from his company, offering a monthly rate lower than the current provider, Envision IT. The Trustees agreed to review the proposal carefully, as they are in the process of budgeting for the new fiscal year. **NO ACTION, INFORMATION ONLY**

7.0 Approval of Resolution 2025-23 Authorizing Signatory Authority to the Mayor for the

ACTION TAKEN: Trustee Hall made a motion to approve Resolution 2025-23 Authorizing Signatory Authority to the Mayor for the purchase of the property at 214 S. 5th St. Trustee Sanchez seconded the motion. Roll Call Vote: Trustee May – Aye, Trustee Sanchez – Aye, Trustee Hall – Aye. **MOTION CARRIED**

8.0 Mayor/Council Updates:

Trustee Hall expressed his happiness about the return of Clerk Jones. He said that the Town of Estancia has an exceptional staff and he is looking forward to the resolving of our water issues, etc.

Trustee May told all that the Emergency Planning Committee will be hosting a National Night Out event on August 5th. She will also be attending the NMML Policy Committee meeting and the MOLI training.

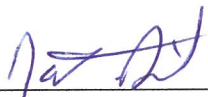
Trustee Sanchez said that he wants us all to stay safe and continue to all work together on the challenges facing the town.

Mayor Dial said that the Que Linda Grant was being finalized this month and the 4th Annual American Legion Youth Camp will be held from July 9-12; youth from ages 8-12 are encouraged to sign up. Applications are available at the Library.


9.0 Executive Session – As per Motion and Roll Call Vote – Pursuant to NMSA 1978 10-15-1 Sections (H)(2)(8) Discussion of the purchase, acquisition or disposal of real property or water rights. NO ACTION

Adjournment –

ACTION TAKEN: Trustee Hall made a motion to adjourn the meeting. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

Approved: 

Date: 6/16/2025

Attest: 

Date: 6/16/2025